

Note for Ellis, Cathy

**From:** Ellis, Cathy  
**Date:** Mon, Aug 21, 1995 5:42 PM  
**Subject:** Community Meeting  
**To:** Adkins, Ray; Cox, Kenneth; Dwyer, William; Ellis, Cathy; Ferguson, Bob; grantham@mailhost; Grubbs, Harvey; Hempfling, Walter; Kinser, Robin; Lewis, Jane; Leyden, Don  
**Cc:** Allison, Jo; Newman, Ken

Our next community meeting is scheduled for October 11 at the Marriott.

In order to prepare, names are being solicited for the Design Team.

Ken Newman has asked that I provide him with 2 names in the next day or so. I would like for each manager to offer at least one name to Ken from which he can pick. Remember, we need to have diversity and this is a great learning opportunity. All members of staff are welcome to identify potential candidates, but please notify their manager prior to submitting any name.

Thanks.  
Copy me on your recommendations.

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